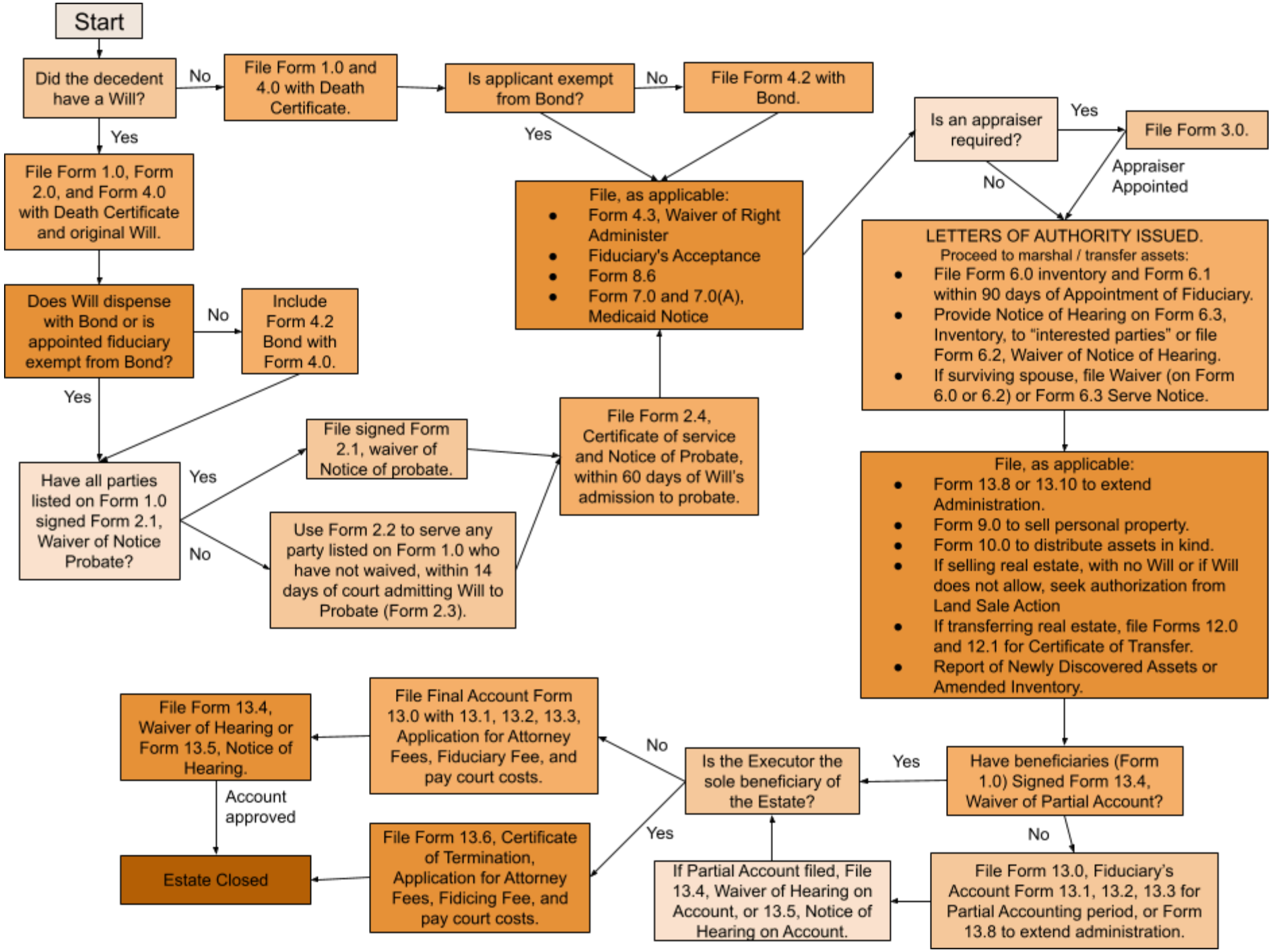Full Administration Process