





**PROBATE COURT OF STARK COUNTY, OHIO**  
**CURT WERREN, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**PETITION FOR CERTIFICATE OF TRANSFER ONLY**  
**WITHOUT ADMINISTRATION**

[R.C. 2113.61 (D); Loc.R. 75.6]

Petitioner states that the decedent died  testate  intestate on \_\_\_\_\_

Decedent's domicile was \_\_\_\_\_

Street Address

City or Village or Township if unincorporated area

County

Post office

State

Zip Code

The following documents are attached for filing:

- 1) Form 1.0 Surviving Spouse, Children, Next of Kin, Legatees and Devisees
- 2) Form 12.0 Application for Certificate of Transfer
- 3) Form 12.1 Certificate of Transfer
- 4) Evidence of the decedent's ownership interest  
(deed, attorney opinion of title, or County Auditor's duplicate reflecting ownership and if more than one owner, then also the County Auditor's background page)
- 5) Auditor's Real Property Valuation/Original Real Property Appraisal  
(value as of the date of death)
- 6) Paid Funeral Bill
- 7) Death Certificate
- 8) Evidence the decedent was not subject to Medicaid Estate Recovery
- 9) Stark County Probate Court Form 12.0C Certificate of Notice of Petition for Certificate of Transfer Only Without Administration
- 10) Stark County Probate Court Form 12.0D Waiver of Notice of Petition for Certificate of Transfer Only Without Administration, if applicable
- 11) If Decedent left a Will, the Will must be probated with all required notice and forms

Petitioner states that decedent was not a Medicaid recipient, the real estate described in the Certificate of Transfer is the only probate asset, and it has been six months since decedent's date of death.

\_\_\_\_\_  
Attorney for Petitioner's Signature

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone Number (include area code)

\_\_\_\_\_  
Telephone Number (include area code)

\_\_\_\_\_  
Attorney Registration No.

\_\_\_\_\_  
Applicant's Email Address (if applicable)

\_\_\_\_\_  
Attorney's Email Address (if applicable)

**PROBATE COURT OF STARK COUNTY, OHIO**  
**CURT WERREN, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**JUDGMENT ENTRY**  
**Certificate of Transfer Only**  
[R.C. 2113.61 (D)]

Now comes the Court upon the Petition for Certificate of Transfer Only Without Administration pursuant to R. C. 2113.61(D). The Court finds that approval is discretionary with the Court. The Application for Certificate of Transfer may be approved by this Court pursuant to Rev. Code Sec. 2113.61 (D) without a full estate or release from administration six months after the date of death if: 1) the sole probate asset of the decedent is real estate; 2) the decedent was not subject to Medicaid Estate Recovery; and 3) the decedent's funeral bill has been paid in full.

The Court finds that based on the Court's review of the Petition for Certificate of Transfer Only Without Administration, the Petition shall be approved.

\_\_\_\_\_  
Probate Judge

**PROBATE COURT OF STARK COUNTY, OHIO  
CURT WERREN, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**CERTIFICATE OF SERVICE OF PETITION FOR CERTIFICATE OF  
TRANSFER ONLY WITHOUT ADMINISTRATION**

[R.C. 2113.61(D); Loc.R. 75.6]

The undersigned states that all of Decedent's next of kin and all beneficiaries named in Decedent's Will, if any:

**[Check all applicable boxes]**

- Have waived notice of the filing of the Petition for Certificate of Transfer Only Without Administration. The waivers are filed herein (Stark County Probate Form 12.0D).
- Were served a true and accurate copy of the Petition for Certificate of Transfer Only Without Administration on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Attorney's Signature

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Attorney's Printed Name

\_\_\_\_\_  
Petitioner's Printed Name

Attorney Registration No. \_\_\_\_\_

**PROBATE COURT OF STARK COUNTY, OHIO  
CURT WERREN, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**WAIVER OF NOTICE OF AND CONSENT TO PETITION FOR  
CERTIFICATE OF TRANSFER ONLY  
WITHOUT ADMINISTRATION**

[R.C. 2113.61(D); Loc.R. 75.6]

The undersigned, being persons entitled to notice of the filing of the Petition for Certificate of Transfer Only Without Administration, waive such notice, and consent to the transfer of the real estate as set forth in the Petition.


**PROBATE COURT OF STARK COUNTY, OHIO  
CURT WERREN, JUDGE**

ESTATE OF \_\_\_\_\_ DECEASED

CASE NO. \_\_\_\_\_

**APPLICATION FOR CERTIFICATE OF TRANSFER  
[R.C. 2113.61]**

Applicant states that decedent died on \_\_\_\_\_.

Decedent's domicile at death was \_\_\_\_\_

Street Address

\_\_\_\_\_  
City or Village, or Township if unincorporated area County

\_\_\_\_\_  
Post Office State Zip Code

Decedent died owning the real property described in the accompanying Certificate of Transfer No. \_\_\_\_\_, which also lists those persons to whom the real property passed. Applicant asks the Court to issue a Certificate of Transfer so that new ownership interests may be recorded.

**[Check the applicable boxes]**

- Decedent died intestate.
- Decedent died testate on \_\_\_\_\_; will admitted to probate on \_\_\_\_\_.
- Decedent's known debts have been paid or secured to be paid.
- Sufficient other assets are in hand to pay decedent's known debts.
- Estate is insolvent and the transfer shall apply toward the allowance for support.
- Applicant was appointed by this Court on \_\_\_\_\_ and is the qualified and acting executor or administrator of decedent's estate.
- Executor or administrator of decedent's estate failed to file this application before being discharged.
- Applicant is the executor or administrator appointed in another state. There is and has been no ancillary administration in Ohio. The real property to be transferred is located in this county.
- The transfer is subject to a written contract for the sale and conveyance of the real property, entered into but uncompleted by decedent before death. A copy of the contract is attached.
- There has been no administration and none is contemplated [R.C. 2113.61(D)].
- The transfer is pursuant to decedent's Will.
- The transfer is pursuant to the statutes of descent and distribution.
- The transfer is pursuant to summary release from administration [R.C. 2113.031(D)(3)].
- The real property to be transferred is subject to a charge in favor of the surviving spouse in the amount of \$\_\_\_\_\_ as computed pursuant to R.C. 2106.11 on attached Exhibit A, and as shown on the accompanying Certificate of Transfer, in respect of the unpaid balance of the specific monetary share which is part of the surviving spouse's total intestate share.

CASE NO. \_\_\_\_\_

- Spousal elections have been exercised.
- Disclaimers or assignments have been filed.
- The transfer is of decedent's entire interest in the mansion house to the surviving spouse, who hereby elects to take such interest as part or all of the intestate share and/or allowance for support. **[If this paragraph is checked, the following must be completed, and both the surviving spouse and applicant must sign this form].**

The value of the total intestate share to which decedent's surviving spouse is entitled is ..... \$ \_\_\_\_\_

The value of the allowance for support to which decedent's surviving spouse is entitled is ..... \$ \_\_\_\_\_

The value of decedent's entire interest in the mansion house is:

Interest in mansion house ..... \$ \_\_\_\_\_

Interest in household goods in house ..... \$ \_\_\_\_\_

Interest in lots or farm land adjacent to house and used in conjunction with it, which are described in Certificate of Transfer and which spouse hereby elects to include..... \$ \_\_\_\_\_

Less: Decedent's share of liens on any and all of above ..... \$ \_\_\_\_\_

Total ..... \$ \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_  
Surviving Spouse

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Title or status

### ENTRY ISSUING CERTIFICATE OF TRANSFER

The Court finding that the above application contains the information required by statute orders that Certificate of Transfer No. \_\_\_\_\_ be filed with this Entry and a copy of the Certificate of Transfer be issued for recording.

**[Check if applicable]** The Court further finds that the transfer is subject to a charge pursuant to R. C. 2106.11.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Curt Werren



CASE NO. \_\_\_\_\_

The legal description of decedent's interest in the real property subject to this certificate is: **[use extra sheets, if necessary]**.

Prior Instrument Reference:

Parcel No:

This instrument was prepared by \_\_\_\_\_

**ISSUANCE**

This Certificate of Transfer is issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Curt Werren, Probate Judge

**AUTHENTICATION**

I certify that this document is a true copy of the original Certificate of Transfer No. \_\_\_\_\_ issued on \_\_\_\_\_ and kept by me as custodian of the official records of this Court.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge Curt Werren

\_\_\_\_\_  
Deputy Clerk